

Marion County Emergency Management Commission Minutes
October 15, 2013 at 6:00 pm
Marion County Courthouse

1. Chair Sandholdt called the MC Emergency Management Commission meeting to order at 6:03 p.m.

2. Chair Sandholdt took a verbal roll call and the following members were in attendance:

City of Bussey	Absent
City of Knoxville	Tim Pitt
Marion County Sheriff	Jason Sandholdt
City of Pleasantville	Jordan VanNess
City of Hamilton	Absent
City of Marysville	Absent
City of Melcher Dallas	Terry Fisher
City of Swan	Absent
City of Harvey	Dennis Seibert
Marion Co. BOS	Absent
City of Pella	Absent
*Marion County EMA present	Jeff Anderson
*Knoxville FD also present	Chris Camden

3. Approval of the Minutes:

- ❖ On a motion by the City of Harvey, and a second by the City of Melcher Dallas, the agenda for regular session October 15, 2013 was approved unanimously.
- ❖ On a motion by the City of Pleasantville and a second by the City of Harvey, the consent agenda was approved unanimously.

4. Public Hearings:

- ❖ None

5. Resolutions:

- ❖ None

6. Other Business:

A. Marion County Emergency Management Commission By-Laws

1. Update from last meeting length of term to remain at two years and number of members needed for quorum, was previously at four and was left at four. The changes were incorporated into the document and Jeff was seeking approval for the revisions, which were due to changes in Iowa Code. City of Pleasantville motioned to approve and City of Knoxville seconded. A vote to approve the By Laws was then taken and was unanimous.

B. Insurance policy renewal for the Emergency Management Agency

1. The insurance policy for the Commission was due to be renewed. There

was a recommendation from McKay Insurance to increase coverage limits from \$2 million to \$10 million due to Jeff's and the Commissions exposure in the public and addition of the HazMat team. Jeff advised Supervisor Raymie is not in favor of raising the coverage at this time. Jeff's recommendation at this time was also to leave it at \$2 million for the time being, unless justification is made to need the additional coverage. A motion was made by the City of Harvey and seconded by the City of Pleasantville to leave the coverage at the current \$2 million level. A vote to approve leaving the insurance at the current coverage was taken and was unanimous. Jeff advised he put \$12,000 coverage on computer and electronic data processing equipment and \$52,000 on other equipment at a cost of \$250.00.

C. Parts B & C of the Marion County Emergency Operations Plan

1. Parts B & C are two chapters to overall plan. We were declared Presidential Disaster area due to rain the previous summer. In order for Marion County and applicants to receive disaster funding (75% federal, 10% state and 15% local) it's a formality that has to be done. The funding is Part C. Part B is Hazard Mitigation plan that was 3 years in the making. Approval is just needed to submit it. Motion made by City of Harvey and seconded by City of Pleasantville. A unanimous vote was taken.

D. Part-Time Staff position

1. The part-time position for Jeff was posted. Jeff asked if anyone would be willing to sit it on the interviews. More discussion was had on the amount of hours and the total funding allotted for the position. Dennis Seibert with the City of Harvey advised he would sit in on the interviews.

E. Marion County HazMat Team

1. Things broke down with Jasper County and Supervisor Raymie advised to find a different option. Jasper County was unwilling to negotiate. Marion County went into the meeting with an offer of \$10,000 per year and left with Jasper County wanting \$13,000 per year. Jeff is ready to secure a 28E Agreement with Mahaska County, with no money exchanged. There was discussion on how payments/reimbursements would be made in this type of agreement. Jeff advised Supervisor Raymie advised he would prefer to keep the funds within Marion County instead of paying the funds to another county, so with this instruction Jeff ordered an 8x24 foot enclosed cargo trailer for the HazMat Team and is seeking permission to pay invoice for \$39,025. We got \$32,000 of grant money and will be getting another \$32,000 in grant funds this year, so a majority of the trailer will be paid for with grant funds. There was a motion to pay invoice by the City of Melcher Dallas and it was seconded by the City of Knoxville. A unanimous vote was taken to approve paying the invoice.

7. Adjournment:

- ❖ Jordan VanNess motioned and Dennis Seibert seconded to adjourn the meeting at 7:45 p.m.

Respectively submitted

Kim Pettyjohn