

# Marion County Emergency Management Commission Minutes

January 9, 2020

3014 E. Main St., Knoxville, IA 50138

1. Chair Sandholdt called the Marion County Emergency Management Commission meeting to order at 6:00 PM.
2. Chair Sandholdt took a verbal roll call and the following members were in attendance:
  - City of Bussey Absent
  - City of Knoxville Cal Wyman
  - Marion County Sheriff Jason Sandholdt
    - City of Pleasantville Mrstik
    - City of Hamilton Absent
    - City of Marysville Corey Bakalar
  - City of Melcher Dallas Terry Fisher
    - City of Swan Here
    - City of Harvey Dennis Seibert
    - Marion County BOS Here
    - City of Pella Robert Bokinsky
3. Approval of the agenda: There was a motion by Raymie to approve the regular session 01/09/2020 agenda and a second by Fisher. All were in favor.
4. Approval of Emergency Management Commission of minutes from Seibert and a second by blank. All were in favor.
5. 2021 EMA budget public hearing: Anderson stated no written or verbal communications regarding the budget that was published in the paper 2 weeks ago. Sandholdt asks if there are any comments in regard to the public hearing for the budget. There was a motion to close the public hearing budget by ..... Second by Fisher. All were in favor.
6. Anderson: EMA/911 vacancy, placed \$20,000 for EMA budget and \$20,000 in E911. Acknowledging that you can lower the budget after it's been published but you cannot add to it without republishing. Job description of duties assembled by Anderson and Lisa Seddon HR and separated between EMA and 911 duties. Awaiting GeoCom price for services for E911. The commissioners discussed if they wanted to deal with this propaganda now or wait until the E911 meeting. Anderson is currently fulfilling the roll with Michelle Kingery assisting where she could with GeoCom and some other ends. Sandholdt states these are all parts of Michelle's job duties and it is beneficial for her to have a part in it. Absorbing this role throughout Marion county employees, Sandholdt feels would be best for the community of Marion County. Raymie expresses the issue for us would be the insurance, benefits, and work comp because this employee would fall under the county benefit program. Also stated to absorb the functions effectively throughout existing staff. Leaving the money in the budget was agreed upon by commissioners. Sandholdt entertained the motion to close the discussion. Moved to second by ..... And second by ..... All were in favor

7. Discussion action necessary in regard to the 20-21 budget. Carried over last years ask of the BOH, \$125,000. Misc grant cost share \$20,000 in there. Grant in process that will be asked to take some action on coming up in regard to the 5 year review of the hazard mitigation plan. Grant has been applied for through the state, \$30,000 process, could be eligible for roughly \$22,500 in grant money to keep our cost down to \$7500. Dehaan, Anderson, and Nesteby have been working on a quick grant proposal for a standby generator for the IT needs in the server room, \$10,000 project, local share shouldn't be more then roughly \$2,000. Raymie approves the motion to approve the budget and a second by ..... All in favor.
8. Election of Chair: Nomination of Chief Cal Wyman by ..... Nothing short of impressed with what he's done since assuming the position. Motion on the floor by ..... second motion by ..... All were in favor. Joe Mrstik nominated Raymie, participates well and is on board with all of the issues. Second by Seibert. All in favor. .... made motion nominations cease, second motion by Sandholdt. All in favor. Vote for chair was done by show of hands, Raymie voted Chair by show of hands.
9. Election of Vice Chair: ..... Nominates Wyman as Vice Chair, second by ..... Corey made a notion on the nation cease, second the motion by ..... Wyman has been nominated as Vice Chair. All in favor.
10. Designation of Authorized Rep for Pre-Disaster Mitigation application: Financial assistance for hiring a contractor to conduct the 5-year review of the Hazard Mitigation Plan. The state and FEMA have always asked to allow 36 months for this process. The hope is that JEO is a project participant so we can consider their timeline of 18-24 months to complete. If JEO is not in the mix, we may be back to the 24-36-month timeline. Asked to approve Anderson as the authorized representative to conduct the grant business for this application. Sandholdt entertains the motion to authorize Anderson to be the authorized representative for the grant, second by Raymie. All in favor.
11. Local Match Resolution for Pre-Disaster Mitigation Grant application: Similar form to Siren project. \$30,000 project which is the cap on what they will allow. With local cost share our maximum output for that would be \$7,500. Sandholdt entertains the motion to move forward with the Pre-Disaster Mitigation Grant, second motion by Corey. All in favor.
12. Establish Next Meeting Date: Get executive committee together withing the next 30 days according to the bylaws, total of 5 people. Meeting will be scheduled as needed, with the goal to have one within 90 days.
13. Adjournment: Motion to adjourn by Sandholdt, entertainment to move by ....., second by Wyman. All in favor.