

SPECIAL USE PERMIT GUIDELINES

- A. That the proposed location, design, construction and operation of the particular use adequately safe-guards the health, safety and general welfare of persons residing or working in adjoining or surrounding property;
- B. That such use shall not impair an adequate supply of light and air to surrounding property;
- C. That such use shall not unduly increase congestion in the streets or public danger of fire and safety;
- D. That such use shall not diminish or impair established property values in adjoining or surrounding property; and
- E. That such uses shall be in accord with the intent, purpose and spirit of the Zoning Ordinance and the Comprehensive Land Use Plan of the County.

APPLICATION FOR MARION COUNTY SPECIAL USE/VARIANCE REQUEST

Date _____

To: Marion County Board of Adjustments

The undersigned is the (owners/owner's agent) of the following described property located in the unincorporated area of Marion County, Iowa and requests the Board of Adjustments to hear the following petition:

Description of the Request

SPECIAL USE REQUEST _____

Legal Description of the Property – all of the information for this section can be obtained from the Assessors' website

Legal Description _____

Parcel # _____ Section _____ Township _____ Range _____

Existing Subdivision Name _____ Flood Plain: yes _____ no: _____

Owner/Petitioner Information

Petitioner Name _____

Phone _____ Address _____

Agent for Owner _____

Phone _____ Address _____

Enclose the Following

1. Check for amount specified by Zoning Office made out to: Marion County Zoning – the fee for a Special Use Permit is \$200 do with the completed application.

2. Documentation to support request as requested by the Zoning Administrator which may include the following:
 - a. Property lines (a survey may be required for rezoning to describe the location)
 - b. Proposed and existing building locations
 - c. Proposed buildings setbacks required
 - d. Parking areas and driveway plans – driveway and parking plans must be approved
 - e. Location of all roads, arterial, walkways, sidewalks, etc.
 - f. Location of all traffic control devices including signs, driveways, etc.
 - g. Vicinity map (aerial map)
 - h. Other items as special conditions may warrant and as determined by Zoning Administrator
3. Petition completely filled out and signed
4. Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the petitioner. This list can be obtained from the Marion County Auditors' office.

DEADLINE: Petitions, checks and all pertinent information must be in the Marion County Zoning Office on the first business day of the month to be on the Marion County Board of Adjustments agenda for that month.

Signature of Petitioner

Date