VARIANCE REVIEW GUIDELINES

- 1. Variance is not the appropriate remedy for a general condition.
- 2. Hardships must be severe.

1

- 3. Self inflicted hardships are not grounds for a variance.
- 4. Personal hardships are not grounds for a variance. The hardship must relate to physical character of the property.
- 5. Economic conditions are not grounds for a variance (solely).
- 6. If granted, variance must not adversely affect neighborhood.
- 7. All applicants must be treated equally.

APPLICATION FOR MARION COUNTY SPECIAL USE/VARIANCE REQUEST

To: Marion County Board of Adjustments The undersigned is the (owners/owner's agent) of the following described property located in the unincorporated area of Marion County, Iowa and requests the Board of Adjustments to hear the following petition: Pescription of the Request VARIANCE REQUEST Legal Description Parcel # Section Township Range Existing Subdivision Name Flood Plain: yes no: Owner/Petitioner Information Petitioner Name Address Agent for Owner Phone Address Agent for Owner Address Enclose the Following 1. Check for amount specified by Zoning Office made out to: Marion County Zoning — the fee for a Variance is \$200 do with the completed application. 2. Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed buildings setbacks required d. Parking areas and driveway plans — driveway and parking plans must be approved e. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (carial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator 2. Petition completely filled out and signed 3. Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the petitioner. This list can be obtained from the Marion County Auditors' office.	Date_						
VARIANCE REQUEST Legal Description of the Property—all of the information for this section can be obtained from the Assessors' website Legal Description	The un	dersigned is the (owners/	owner's agent)			in the unincorporated area of	
Legal Description all of the information for this section can be obtained from the Assessors' website Legal Description Section Township Range Existing Subdivision Name Flood Plain: yes no:	Descri	ption of the Request					
Legal Description	/ARIA	NCE REQUEST					
Parcel #	<u>_egal</u>	Description of the Pro	perty – all of th	ne information for this	section can be obtained fro	m the Assessors' website	
Existing Subdivision NameFlood Plain: yesno:		Legal Description					
Petitioner Information Petitioner Name		Parcel #	<u> </u>	Section	Township	Range	
PhoneAddress Agent for Owner PhoneAddress PhoneAddress Enclose the Following 1. Check for amount specified by Zoning Office made out to: Marion County Zoning – the fee for a Variance is \$200 do with the completed application. 2. Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed and existing building locations c. Proposed buildings setbacks required d. Parking areas and driveway plans – driveway and parking plans must be approved e. Location of all roads, arterial, walkways, sidewalks, etc. f. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (aerial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator 2. Petition completely filled out and signed 3. Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the		Existing Subdivision N	ame		Flood Plain: yes	no:	
Agent for Owner	Owner	/Petitioner Informatio	n				
Agent for Owner		Petitioner Name					
Enclose the Following 1. Check for amount specified by Zoning Office made out to: Marion County Zoning – the fee for a Variance is \$200 do with the completed application. 2. Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed and existing building locations c. Proposed buildings setbacks required d. Parking areas and driveway plans – driveway and parking plans must be approved e. Location of all roads, arterial, walkways, sidewalks, etc. f. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (aerial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator 2. Petition completely filled out and signed 3. Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the		Phone	Address				
 Check for amount specified by Zoning Office made out to: Marion County Zoning – the fee for a Variance is \$200 do with the completed application. Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed and existing building locations c. Proposed buildings setbacks required d. Parking areas and driveway plans – driveway and parking plans must be approved e. Location of all roads, arterial, walkways, sidewalks, etc. f. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (aerial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator Petition completely filled out and signed Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the 		Agent for Owner					
 Check for amount specified by Zoning Office made out to: Marion County Zoning – the fee for a Variance is \$200 do with the completed application. Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed and existing building locations c. Proposed buildings setbacks required d. Parking areas and driveway plans – driveway and parking plans must be approved e. Location of all roads, arterial, walkways, sidewalks, etc. f. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (aerial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator Petition completely filled out and signed Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the 		Phone	_Address				
 Variance is \$200 do with the completed application. Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed and existing building locations c. Proposed buildings setbacks required d. Parking areas and driveway plans – driveway and parking plans must be approved e. Location of all roads, arterial, walkways, sidewalks, etc. f. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (aerial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator Petition completely filled out and signed Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the 	Enclos	se the Following					
 Documentation to support request as requested by the Zoning Administrator which may include the following: a. Property lines (a survey may be required for rezoning to describe the location) b. Proposed and existing building locations c. Proposed buildings setbacks required d. Parking areas and driveway plans – driveway and parking plans must be approved e. Location of all roads, arterial, walkways, sidewalks, etc. f. Location of all traffic control devices including signs, driveways, etc. g. Vicinity map (aerial map) h. Other items as special conditions may warrant and as determined by Zoning Administrator Petition completely filled out and signed Adjoining property owners: Please obtain a list of names and addresses of those persons owning property within five hundred (500) feet of any part of the above described property. This is the responsibility of the 					t to: Marion County Zo	oning – the fee for a	
DEADLINE: Petitions, checks and all pertinent information must be in the Marion County Zoning Office on the	2. [2. 3.	Documentation to support a. Property lines (a s b. Proposed and exis c. Proposed buildings d. Parking areas and e. Location of all road f. Location of all traffi g. Vicinity map (aeria h. Other items as specified Adjoining property own within five hundred (500 petitioner. This list can be	request as request as request as request as request as requesting building loss setbacks request and setbacks arterial, walking control devices and all persists and all persist	uested by the Zoning required for rezoning reations uired s — driveway and pakways, sidewalks, etc. a may warrant and as and the desired stain a list of names art of the above desiment information	g Administrator which may to describe the location rking plans must be applete. Iriveways, etc. Is determined by Zoning And addresses of those scribed property. This is ty Auditors' office.	roved Administrator e persons owning property the responsibility of the	
15th of the month prior to the meeting to allow processing time. Signature of Petitioner Date		•	ine meeting to				